

# **MOUNT SHASTA FIRE PROTECTION DISTRICT**

## **REGULAR BOARD MINUTES**

**WEDNESDAY, August 18, 2021**

**10:00 A.M.**

**600 MICHELE DRIVE**

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<b>CHAIRMAN ROBERT ASHWORTH</b>	<b>VICE-CHAIRMAN JACK MILLER</b>	<b>DIRECTOR MIKE HAMILTON</b>
<b>DIRECTOR RICHARD KLIEWER</b>	<b>DIRECTOR</b>	<b>CHIEF MATT MELO</b>
<b>CHIEF RICK JOYCE</b>	<b>BATTALION CHIEF JOHNATHAN DUNCAN</b>	<b>SECRETARY CHRIS WEAVER</b>

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### **ITEM:**

**1. Call to Order, Chaplain to give Invocation, Flag Salute**

Called to order at 10:01AM Chaplain Bradley gave an invocation and led the flag salute

**2. Roll Call**

Ashworth, Miller, Hamilton, Kliewer, Joyce – present      Melo, Duncan - absent

**3. Approval of Minutes for the Regular Board Meeting of July 21, 2021**

M/S/C (Hamilton/Kliewer 4-0) to approve minutes if July 21, 2021 Board meeting

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**

None

**5. Cash Report for July 2021 \$614,924.10 Tri Counties Bank as of 7/31/21**

**6. Old Business and Board Directives from Previous Meetings**

**6a. Close-out with County**

Weaver shared email from County regarding payment of tax revenues going forward.

**7. New Board Business and Possible Action**

**7a. Review and Approve Employee Evaluation for Chris Weaver.**

Deferred to September Board meeting

**8. Next regularly scheduled Board Meeting is for Wednesday, September 15, 2021 at 10:00 a.m.**

**9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce**

91 calls      average response time was 4:40 minutes      average responders per call was 5

No trainings took place due to strike teams being deployed.

Currently we have a strike team on the River Complex Fire.

Ashworth reported the Mt. Shasta City Council is making proposals for changing fire department structure, increasing firefighter wages and sharing equipment between departments. Chief Joyce reported none of this will be seriously considered until the City has a new City Manager in place. Chief will keep the Board apprised.

**10. Donations**

None

**11. Deposits**

- \$ 410.90 Final pay-out from County
- \$ 2,488.18 Deer Fire (Fed) Strike Team
- \$ 80.00 Baker Restitution
- \$ 500.00 Flood District Stipend 21/21 from County

**12. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.**

M/S/C (Hamilton/Kliwer 4-0) to approve payment of bills as presented.

**13. Ratify Payroll Claims – supporting documentation will be provided during the meeting**

- **Regular Payroll: 7.16.21 – 7.29.21**
  - \$ 467.52 wages
  - \$ 77.46 Federal taxes
- **Fuller Fire (State) Strike Team Payroll:**
  - \$ 209.57 wages
  - \$ 35.86 Federal taxes

- **Lava Fire (Fed) Strike Team Payroll:**
  - \$ 3,678.89 wages
  - \$ 834.36 Federal taxes
  - \$ 19.93 State taxes
- **Regular Payroll: 7.30.21 – 08.12.21**
  - \$ 158.15 wages
  - \$ 26.20 Federal taxes

M/S/C (Hamilton/Kliewer 4-0) to ratify payroll claims as presented.

**14. Board Comments and Questions:** At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

None

**15. Adjournment**

M/S/C (Hamilton/Kliewer 4-0) to adjourn at 10:29 a.m.

Submitted by:

Chris Weaver, Secretary

Approved by:

Robert Ashworth, Board Chairman